

12 February 2014

Overview and Scrutiny Task Group - CCTV Provision

You are invited to attend a meeting of the Overview and Scrutiny Task Group - CCTV Provision to be held in Council Chamber, Town Hall, Chorley on Tuesday, 18th February 2014 commencing at 2.00 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 5 - 8)**

To confirm the minutes of the meeting of the Overview and Scrutiny Task Group – CCTV provision in Chorley held on 27 January 2014 (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Scoping of the review (Pages 9 - 12)**

To agree the attached project outline for the scrutiny review of CCTV provision in Chorley.

5. **Interviewing of the stakeholders**

The Group will interview various stakeholders to obtain their views on CCTV provision in Chorley.

Copies of the documentation detailing the questions asked are attached to this agenda.

An interview schedule will be circulated at the meeting.

- a) Questions sent to representatives (Pages 13 - 14)
- b) Questions to West Lancashire Council (Pages 15 - 16)

6. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - CCTV Provision (Robert Finnamore (Chair), Kim Snape (Vice-Chair) and Doreen Dickinson, Graham Dunn, Roy Lees, June Molyneaux and Rosie Russell for attendance.
2. Agenda and reports to Simon Clark (Head of Health, Environment and Neighbourhoods), Paul Lowe (Merged Crime and Disorder Reduction Manager), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.